

[REDACTED]

On or about August 3, 2018, ADA [REDACTED] made a complaint about ADA T. Ramirez for making defamatory and harassing statements about him and for inappropriate behavior outside of the office (which occurred sometime during July 23, 2018). ADA T. Ramirez has been counseled about her behavior outside of the office and about making inappropriate comments about ADA [REDACTED] and/or harassing other co-workers. She was advised to refrain from having any non-work related communications with ADA [REDACTED] including communications via text, phone or email. ADA T. Ramirez was also advised to maintain professionalism in and out of the office and adhere to DA/County Standards of Conduct.

A record of this counseling is being placed in ADA T. Ramirez's personnel file per a meeting to resolve ADA [REDACTED] complaint on August 13, 2018.